

Conference Secretariat – Registration Desk

The Conference Secretariat (RS Travel Solutions) will have their registration desk on the ground floor in **Reykjavik University (RU)** from Monday 6 June to Thursday 9 June. At the registration desk you will receive your badge, conference folder/bag and other conference material. All unpaid invoices, including final payment for hotel and tours, must be settled with the Conference Secretariat before receiving the registration material. The Conference Secretariat also provides all general information. Phone number at registration desk: (+354) 892 7073.

Opening hours at the registration desk:

Monday 6 June: 08:00 - 17:30
Tuesday 7 June: 08:30 - 14:00
Wednesday 8 June: 08:30 - 18:00
Thursday 9 June 08:00 - 16:00 (workshops)



Registration for DisCoTec

The registration fee for **regular** DisCoTec participants includes admission to lectures, conference material including a copy of the conference proceedings, welcome reception Monday 6 June, lunches, coffee during breaks and the conference tour with dinner 7 June. The registration fee for **student participants** includes admission to lectures, conference material including a copy of the conference proceedings, welcome reception Monday 6 June, lunches and coffee during breaks.

Accompanying persons can book and buy tickets for social events (welcome reception and conference tour with dinner) on the online registration form. Tickets can also be requested later by sending an email to discotec2011@rstravelsolutions.com or be bought on site on Monday 6 June.

Admission for lectures is for registered participants only.

Conference rooms

Invited talks and industry session:	Bellatrix	(M.1.01)
FMOODS & FORTE:	Bellatrix	(M.1.01)
COORDINATION:	Herkúles 5	(M.2.09)
DAIS:	Herkúles 6	(M.2.10)
Workshops 9 June	M1.21, M1.22, M1.23, M1.24 and M1.14	

Badges / tickets

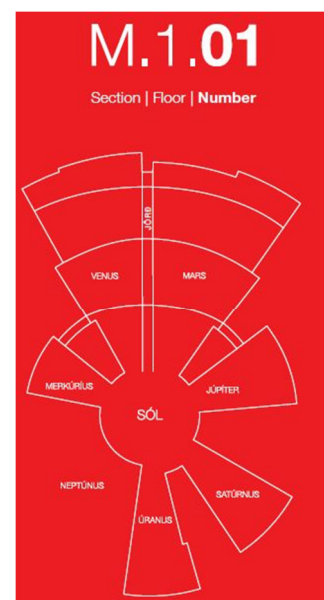
The conference badge must be worn at all scientific sessions and for all social functions.

Lunches and coffee breaks

Coffee and lunches will be served in the RU cafeteria on the ground floor at RU.

Computer facilities

Wireless network is accessible by conference guests anywhere in the building. Passwords and log in information will be provided with the conference material that people receive upon registration.



Conference transportation

Conference transportation to Reykjavik University will be provided in the mornings Mon-Wed 6-8 June from 3 locations in the city.

Please look out for a **yellow bus with a DisCoTec sign in the front window**.

The bus looks like all the regular city buses but is only for DisCoTec participants – free of charge.

Monday 6 June:

From Hotel Cabin	07:30 and 08:20
From Hallgrímskirkja	07:45 and 08:35
From Capital Inn	08:05



Hallgrímskirkja



Hotel Cabin

Tuesday 7 June:

From Hotel Cabin	07:45 and 08:35
From Hallgrímskirkja	08:00 and 08:50
From Capital Inn	08:20



Capital Inn

Wednesday 8 June:

From Hotel Cabin	07:45 and 08:35
From Hallgrímskirkja	08:00 and 08:50
From Capital Inn	08:20

NB: Hallgrímskirkja church is only a 1 minute walk from Guesthouse **Sunna** and Aurora and a 4-5 minutes walk from **Hotel Frón**.

The bus cannot stop in front of Hotel Frón because of narrow streets in that area.

For information on regular city buses please see <http://www.straeto.is/english>

Bus nr. 19 stops right in front of RU (Reykjavik University). The staff at the registration desk in RU can assist you in finding the best route back to your hotel.

Social Programme

Monday 6 June

17:30-19:00 Welcome reception at Reykjavik University.

Tuesday 7 June

14:00-22:30 Afternoon conference tour with dinner. Ticket control.

Special dietary requests

For special dietary requests (if not requested in the comments box on the online registration form) please contact RS Travel Solutions, preferably before **Friday 3 June** by sending an e-mail to discotec2011@rstravelsolutions.com or by informing the staff at the Registration desk at RU with an advance notice.

Please note that ONLY food allergies, diseases and vegetarian requests are taken into consideration.

Speaker guidelines

Before the session starts, introduce yourself to the session chair. Familiarize yourself with the A/V facilities. Copying your talk onto the PC in the room is the preferable mode, or alternatively experiment with switching between computers. Each room also contains a whiteboard (sometimes covered by the projection screen).

RU Staff

Direct your questions regarding technical things such as computer assistance, directions, program details etc. to the RU conference assistants.

Smoking

There is a designated smoking area outside the RU building. Smoking is not allowed inside. Please avoid smoking in front of the entrance and please throw used cigarettes into the ashtrays in the designated smoking area.

Public transportation

Reykjavik has an extensive city bus system called "Strætó". Routes, timings and maps for all city buses can be found on <http://www.bus.is/english/routes>. Please also consult with your hotel/guesthouse reception staff. One way fare with a city bus is ISK 350 and you must have the exact change ready, the bus driver cannot change money.

Reykjavik Welcome Card

The REYKJAVÍK WELCOME CARD makes it easier for you to enjoy the best that the city has to offer. Available for 24, 48 or 72 hours and offering great value for money, the welcome card gives you free admission to all of Reykjavík's thermal pools, a great many museums and other attractions, unlimited travel on the Reykjavík buses, discounts at shops and restaurants and free internet access.

The Reykjavik Welcome Card gives **free admission to:**

- **Strætó City Buses** (regular fare is otherwise ISK 350 one way)
- Reykjavík City Thermal Pools (7)
- The National History Museum
- The Culture House
- Reykjavik 871 +/-2 Settlement Exhibition
- Árbæjarsafn, The Reykjavík City Museum
- The Reykjavík Maritime Museum - Víkin
- Reykjavík Family park and farm animal zoo.
- The ferry to Viðey Island
- + Free Internet Access at The Centre

Reykjavik Welcome Card - prices:

24 hrs. Card: Ikr. 1.900

48 hrs. Card: Ikr. 2.400

72 hrs. Card: Ikr. 2.900

The Reykjavik Welcome Card is sold at:

- Reykjavik Tourist Information Centre - The Centre - Aðalstræti 2 (downtown Reykjavík)
- Iceland Travel Mart at Hotel Loftleiðir - Hotel Nordica and Radisson Hotel Saga
- Iceland Travel Market in Bankastræti 2.
- Trip.is at Laugavegur 54.
- BSÍ Bus Terminal
- Hafnarfjörður Tourist Info Centre
- The Youth Hostel in Laugardalur
- The Campsite in Laugardalur
- National History Museum
- Maritime Museum
- Strætó Central Bus Stations at Hlemmur

Further info : http://www.visitreykjavik.is/desktopdefault.aspx/tabid-113/355_read-1389

Climate

Thanks to the Gulf Stream, Iceland has a temperate ocean climate, cool in the summer and surprisingly mild in the winter. During the summer temperatures generally average between 12°C and 15°C (50°-54°F) in the populated lowlands. The weather in Iceland can be a bit unpredictable and tourists should be prepared.

What to wear

Due to the fact that the weather is unpredictable in Iceland, it is wise to bring warm clothes, rainwear, etc, especially for those who are interested in outdoor activities. As there are ample opportunities for swimming in warm spring water, it might be a good idea to bring a bathing suit

Duty-free shopping

Duty-free goods may be purchased both upon arrival and departure at Keflavík Airport. The duty free allowance is 1 litre of spirits (up to 47% alcohol) and 1 litre of wine (up to 21% alcohol) or 6 litres of imported beer and 200 cigarettes or the equivalent in other tobacco products. It is prohibited to bring uncooked meat and various meat products (salami, smoked meat, etc.) into the country.

Banks and Money

Official banking hours in Reykjavik are 09:15-16:00 Monday to Friday.

All banks can exchange foreign currency, and some shops (especially those catering to tourists) will accept payment in US dollars or Euros.

Most shops and businesses accept the major credit cards (Visa, Euro/Mastercard and American Express), so it is generally not necessary to carry much cash. Cards are commonly used in Iceland even for quite small transactions. ATMs are to be found in many places.

The currency used in Iceland is the Icelandic krona or "crown," abbreviated ISK.

The approximate exchange rate 27 May 2011 was: USD 1.00 = ISK 116 and EUR 1.00 = ISK 164.

It is best to exchange your money into ISK in Iceland, and re-exchange any surplus before you leave, as foreign banks may not deal in ISK. You can exchange your money at the bank at the airport on arrival and departure.

There is an ATM in the RU cafeteria.

Shopping hours in Reykjavik

Downtown opening hours may vary but stores are generally open from 10:00-18:00 on weekdays and 10:00 -14:00 on Saturdays. Some stores stay open longer on Saturdays and most downtown stores are open until 18:00 on the first Saturday of each month.

Kringlan, Reykjavík's biggest shopping mall is located within a 2 km walking distance from the conference venue (Reykjavik University). Kringlan is open 10-18 Mon-Wed, 10-21 Thu, 10-19 Fri, 10-18 Sat and 13-18 Sundays.

Tax refunds

Sales tax (VAT) in Iceland is 25,5% or 7% on special goods. Foreigners get a tax refund if they buy for ISK 4.000 or more in one shop (one or several items).

Upon departure, visitors to Iceland can reclaim the VAT tax paid on purchase in the country. This may amount to 13-15% of the value of the purchase. The refund voucher should be presented to the Duty-Free shop at Keflavík Airport or other departure points. There are also 2 offices in Reykjavik where tax refund can be claimed – at the Tourist Information Centre in Aðalstræti and in the Islandia Center in Bankastræti 2.

Telephones

Direct calls can be made to all parts of Iceland. The code into Iceland from overseas is +354. Mobile phones in Iceland use the European GSM system.

For various Tourist Information please see:

- The official tourism website of the Reykjavík: www.visitreykjavik.is
- The official travel guide to Iceland: www.visiticeland.com
- Check the weather in Iceland: www.vedur.is
- Map of Reykjavík: www.backman.is/mapofrvk/
- Restaurants in Iceland: www.restaurants.is/
- Keflavik International Airport in Iceland: www.airport.is/English/
- Iceland Review - What's on in Iceland: www.whatson.is
- Icelandic Directorate of Immigration: <http://utl.is/english>
- Reykjavik Excursions, Flybus and day excursions: www.re.is
- Blue Lagoon Spa In Iceland: www.bluelagoon.com